

College Admissions Checklist

Senior Year



The Time is NOW . . . Prepare for GRADUATION!

Create a Post-secondary Binder (include the following information):

- Standardized test dates, registration deadlines, and fees
- College application fees and due dates for submission
- Financial aid application forms and deadlines
- Resume
- Academic, Athletic, Activity awards and honors
- Other materials you'll need for college applications (recommendations, transcripts, essays, school profile etc.)
- Your high school's application processing deadlines
- Request transcripts from the Registrar's Office

Some schools require the CSS/Financial Aid Profile. Ask the colleges to which you are applying for their deadlines. You can register as early as September. See your guidance counselor about fee waivers.

August/September

- Register for the SAT and/or ACT if you didn't take it as a junior, or if you aren't satisfied with your score and want to take it again.
- Look at college applications and consider all of the different pieces of information you will need to compile.
- The SAT test date most popular with high school seniors is this month.
- Visit with your school counselor to make sure you are on track to graduate.
- Take every opportunity to get to know colleges: meeting with college representatives who visit your high schools during the fall, attending local college fairs, visiting campuses (if possible).
- Narrow down your list of colleges and begin to consider "safe," "reach," and "realistic" schools. Make sure you have the application and financial aid information for each school. Find out if you qualify for any scholarships at these schools.
- Your counselor will have a presentation during credit checks that will give you in-depth information about this process.

October

- Some colleges will have deadlines as early as this month. These would include rolling admission, priority, early decision (binding), and early action deadlines.
- If you cannot afford the application fees that many colleges charge, ask your counselor to help you request a fee waiver.
- Finalize your college essay. Many schools will require that you submit at least one essay with your application.
- Request personal recommendations from teachers, school counselors, or employers. Follow the process required by your high school or provide a stamped, addressed envelope, the appropriate college forms, and an outline of your academic record and extracurricular activities to each person writing you a recommendation.
- Research possibilities of scholarships. Ask your counselor, your colleges, and your religious and civic groups about scholarship opportunities. You should *never* pay for scholarship information.
- FAFSA (Free Application for Federal Student Aid) – File the form as soon as possible; October 1st is start of submission process. This is the form you will complete to find out what financial aid you are eligible to receive from the government. Visit www.fafsa.ed.gov This form should be filed online.

November

- Finalize and send any early decision or early action applications due this month. Have a parent, teacher, counselor, or other adult review the application before it is submitted.
- Every college will require a copy of your transcript from your high school. Follow your school's procedure for sending transcripts.
- Make sure testing companies have sent your scores directly to the colleges to which you are applying.

December

- Begin to organize regular decision applications and financial aid forms, which will be due in January and/or February.
- Register for the January SAT (If needed). It is the last exam a college will be able to consider for a senior.

January

- Many popular and selective colleges will have application deadlines as early as January 1. Others have deadlines later in January and February. Keep track of and observe deadlines for sending in all required fees and paperwork.
- Ask the Registrar's office in January to send first semester transcripts to schools where you applied. At the end of the school year, they will need to send final transcripts to the college you will attend.

- It is time to file the FAFSA (no later than Feb 1). The sooner you complete it, the sooner you will have an idea of your financial aid options. Watch the mail for your Student Aid Report (SAR)—it should arrive four weeks after the FAFSA is filed.

Feb/March/April

- While most of your applications will be complete and you are waiting to receive admission decisions, don't slack in the classroom. The college that you do attend will want to see your second semester transcript. No Senioritis!
- Acceptance letters and financial aid offers will start to arrive. Review your acceptances, compare financial aid packages, and visit your final choices, especially if you haven't already.

May

- May 1 is the date when the college you plan to attend requires a commitment and deposit. When you've made your college decision, notify your counselor and the colleges. Send in your deposit by the postmark date of May 1. If you've been offered financial aid, accept the offer and follow the instructions given. Also notify schools you will not attend of your decision.
- Make sure that you have requested your final transcript. This should be sent to the college you will be attending.

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of

“COMMITMENT TO EXCELLENCE”